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(Amended 4/24/2007)

(Amended 12/3/2009)

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(Amended 4/25/2019)

BY-LAWS
OF
THE WASHINGTON STATISTICAL SOCIETY

Article 1. Membership

Section 1. Full Members. All members of the American Statistical Association (Association) who are current in the payment of their Washington Statistical Society (Society) dues shall be the full members of the Society. Only full members may hold office in the Society.

Section 2. Associate Members. Persons not members of the Association may become Associate members of the Society upon approval by the Board and payment of the annual dues. Associate members are entitled to all the privileges of membership except that they may not hold office.

Section 3. Visiting Associate Members. Members of the statistical profession who are visiting in the Washington, D.C. area temporarily, such as a visiting professor or an ASA fellow with a Government agency, shall qualify for the privileges of Associate membership without charge during their visit.

Section 4. Resignation. A member of the Society may resign by notifying the Secretary. There will be no reimbursement of dues.

Section 5. Membership Year. The membership period for full members shall correspond to their membership year in the rotating schema of the Association. Membership for Associate members shall run for a calendar year duration.

Article 2. Finance

Section 1. Dues. The annual dues of the Society shall be determined at the Annual Joint Meeting of the outgoing and incoming Boards of Directors, by majority vote of all Directors eligible to vote.

Section 2. Fiscal Year. The business of the Society shall be conducted on a fiscal year basis from July 1 to the following June 30.

Section 3. Financial Authority. Financial responsibility shall reside with the Treasurer, and all funds of the Society shall be deposited with the Treasurer who shall make disbursements therefrom at the direction of the Board of Directors. The Treasurer shall have authority to invest the funds of the Society, and to liquidate such investments. Such activities shall be conducted only in accordance with such guidelines as the Board of Directors may prescribe. The Treasurer, the President, and the President-Elect shall have authority to draw checks on the Society's account.

Section 4. Audit. An Audit Committee shall make an audit of the Society's finances for the current fiscal year and transmit the audit to the Board of Directors with whatever comments and interpretations may be necessary. The report of the Audit Committee shall be distributed to the membership.

Article 3. Nominations and Elections

The Nominating and Elections Committee shall nominate for election at least two official candidates for each elective post, except the Secretary and the Treasurer (or the Secretary-Treasurer), unless extraordinary circumstances prevent this. Persons holding elective office may be nominated for an additional term, except for the President-Elect.

The report of the Nominating and Elections committee shall be presented to the Board at or before the April meeting, and to the Society in the May Newsletter. The names of candidates nominated by petition, as provided for in Article 5 of the Constitution, must be received by the Nominating and Elections Committee on or before March 15. All names of candidates shall be sent to all members of the Society, along with the report of the Nominating and Elections Committee, in early May. Ballots to be counted must be received by the Nominating and Elections Committee by the date specified in the ballot instructions, but not later than June 10. Tie votes shall be resolved by majority vote of all Directors eligible to vote.

Article 4. Committees

Section 1. Standing Committees. The standing committees of the Society shall include:

1. the Nominating and Elections Committee, with duties described in Article 5 of the Constitution;
2. the Audit Committee, with duties described in Article 2 of these By-Laws;
3. the Membership Committee, to recruit new members into the Association and the Society;
4. the Communications Committee, to inform the public of the significant activities of the Society;
5. the Social Committee, to plan the Annual Dinner of the Society and occasional other social activities such as luncheon meetings or evening receptions;
6. the Committee on ASA Fellows, consisting of Society members who are ASA Fellows, to find worthy candidates and sponsors for the honor of Fellow of the Association;
7. the Arrangements Committee, to maintain a listing of possibly available meeting rooms and arrange meeting places for the technical and educational sessions of the Society;
8. the Employment Committee, to manage the Society Employment Service and arrange for position wanted and position vacancy advertisements for the Society's Newsletter;
9. the Newsletter Committee, headed by an Editor who shall be a member of the Board of Directors, to produce and arrange for the publication and distribution of the Society's Newsletter; and
10. the Program Committees, which shall arrange meeting programs in each of several subject matter areas including, but not limited to: Agriculture and Natural Resources, Statistical Computing, Economics, Physical Sciences and Engineering, Public Health and Biostatistics, Social and Demographic, Interprogrammatic (cross-sectional) topics, and Short Courses.

Section 2. Ad Hoc Committees. Ad hoc committees may be appointed to serve such additional functions as are deemed important.

Section 3. Committee Membership. The Chairs of committees are appointed by the President with the advice of the Board of Directors. Members of the committees may be appointed in the same way or this function may be delegated to the chair of the committee. All membership on such standing and ad hoc committees terminates at the close of the term of office President, but chairs and members may be reappointed by the succeeding President, except for the Nominating and Elections Committee, the chair of which may not serve successive terms.

Article 5. Sections

Section 1. Introduction. Program committees which are of interest to a substantial number of members (as evidenced by attendance at program meetings) may wish to become sections of WSS. The formality of section status provides for election of officers and a more formal structure within the Society. It is expected that the section will provide a substantial number of programs in the subject area.

Section 2. Establishment. At the request of a member of the Society, and in accordance with Article 8 of the WSS Constitution, a section may be established by majority vote of the officers of the WSS Board of Directors. The request for establishing a section must include proposed operating procedures. The Board determines when the initial election should be held for election of officers and approves operating procedures for the section.

Section 3. Dissolution. Sections which have become inactive may be dissolved and reestablished as program committees by majority vote of the officers of the WSS Board.

Section 4. Membership. All full and associate members of the Society are members of each section and are entitled to vote in all section elections.

Section 5. Elections. After establishment, a section shall nominate its own officers. Nominations for section officers shall be in coordination with the Nominating and Elections Committee of the Society. Elections should be held in conjunction with the Society's elections.

Section 6. Procedures. The section's operating procedures must be consistent with the society's Constitution and By-laws. They shall not take effect until approved by the officers of the Board of Directors, and changes must also be submitted to and approved by the officers.

Article 6. Publications

A Newsletter, distributed by mail to all members of the Society, shall be published at least nine times each year. The Newsletter shall announce meetings and activities of the Society as well as other news and articles deemed of interest to the membership. The Editor, as chair of the Newsletter Committee, shall have editorial and production responsibility. The Treasurer shall represent the WSS Board in the financial management of the Newsletter.

Article 7. Changes in By-laws

By-laws may be changed by majority vote of all members of the Board of Directors eligible to vote.

Article 8. Conducting Society Business

At the discretion of the Chair, any or all Members may participate in a meeting of the Board, or a committee of the Board, by means of telephone conference or by any means of communication by which all persons participating in the meeting are able to hear one another, and such participation shall constitute presence in person at the meeting.